

**KC International Academy – Kansas City, MO**  
**Request for Proposal**  
**“3<sup>rd</sup> Floor Network Rack Moved”**  
**January 18, 2024**

**Instructions to Vendors**

The Kansas City International Academy (KCIA) is looking for a Vendor to assist the district in:

- 1) Providing a floor standing type network rack
- 2) Moving wires from old rack to the new rack and removing rack.

KCIA will be applying for Federal ERATE funding for this project. The project initiations and completion will be contingent on a favorable ERATE funding decision for the equipment and wiring, along with the KCIA School Board approving the remaining balance that is due. An ERATE Funding commitment decision for this project would be expected sometime in late spring. The vendor selected will be contacted upon an ERATE decision to commence creating an installation schedule. KCIA estimates filing this request at an 85% ERATE discount on the project.

- 1) Proposals must be received by **11 am local time (CST) on Friday, January 17<sup>th</sup>, 2025** by email to [brehmer@kcia.us](mailto:brehmer@kcia.us). Vendors may contact Bruce Rehmer at 816-918-4010 to confirm delivery of the electronic email response.
  - **Proposals received after the exact time and date noted will NOT be considered.**
  - KCIA will not accept liability for any claim, demand or other actions for any reason should the e-mail transmission be interrupted, not received in its entirety, received after stated closing time and date, received by any other e-mail system other than that stated herein, or for any other reasons.
- 2) Proponents may not amend their proposal after the closing date and time, unless as a result of negotiations commenced by KCIA, but may withdraw their proposal at any time.
- 3) All questions or inquiries concerning this Request for Proposals must be submitted to the e-mail address provided above no later than four (3) business days prior to the proposal deadline. Verbal responses to any inquiry cannot be relied upon and are not binding on either party.
- 4) If a contract is awarded as a result of this Request for Proposals, it shall be awarded to the proponent who is responsible and whose proposal provides the best potential value to the KCIA. Responsible means the capability in all respects to perform fully the contract requirements and the integrity and reliability to assure performance of the contract obligations.
- 5) Notice in writing to a proponent and the subsequent execution of a written agreement shall constitute the making of a contract. No proponent shall acquire any legal or equitable rights or privileges whatever until the contract is signed.
- 6) The contract will contain the relevant provisions of this Request for Proposals and of the successful proposal, as well as such other terms as may be mutually agreed upon, whether arising from the proposal or as a result of any negotiations prior or

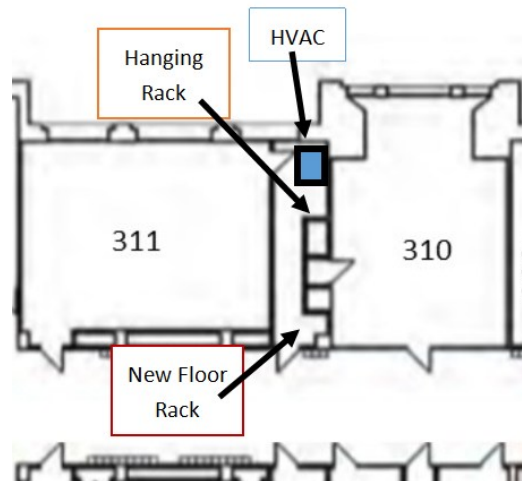
subsequent thereto.

- 7) In the event of any inconsistency between this Request for Proposal, and the ensuing contract, the contract shall govern.
- 8) KCIA has the right to cancel this Request for Proposals at any time and to reissue it for any reason whatsoever without incurring any liability and no proponent will have any claim against the CSD as a consequence.
- 9) KCIA reserves the right to reject any, and all proposals.
- 10) When evaluating a proposal, KCIA reserves the right to consider relevant information and fact, whether gained from a proposal, from an offeror, from offeror's references, or from any other source.
- 11) Any amendments made by KCIA to the Request for Proposals will be issued in writing and emailed to all that have received the documents.
- 12) KCIA is not liable for any costs of preparation or presentation of proposals.
- 13) An evaluation committee will review each proposal. KCIA reserves the exclusive right to determine the qualitative aspects of all proposals relative to the evaluation criteria.
- 14) The proposal and accompanying documentation submitted by the proponents are the property of KCIA and will not be returned.
- 15) Vendor must notify KCIA of any specific portions of proposals considered confidential. KCIA will take reasonable efforts to protect the confidentiality of such material but makes no guarantees that such material may be protected. Entire proposals designated as confidential may be rejected.
- 16) Vendor proposal in response to this RFP will be incorporated into the final agreement between KCIA and the selected vendor. The submitted proposal at a minimum should include the following sections:
  - a. Services Rendered, project schedule and scope of work
  - b. Itemized Pricing and Total Sheet Summary
  - c. Exclusions
  - d. KCIA and Vendor Responsibilities
  - e. Fees, Payments and applicable Trade-in credits
  - f. Legal Terms and Conditions
- 17) Vendors must include references for projects of similar size and scope that have been completed within the past two years. These references must be schools, school district, higher education or business similar in size and contain the following:
  - g. Job Location
  - h. Contact name and telephone numbers
  - i. Dates of contract
  - j. Project description
  - k. Equipment installed
- 18) Vendors are to indicate which equipment or material of their proposal is ineligible for funding according the SLD's ERATE rules.
- 19) Please contact KCIA via e-mail to arrange site visit if felt necessary to submit a proposal
- 20) All services must be provided solely by a single vendor.

## Ethernet Project

### 1) Network Rack:

- a. A floor standing rack, possibly with some mobility and front door with lock, is desired to be placed in the same closet as the hanging rack. The new location should be just inside the door into the closet. For measurements and pictures refer to attached pdf.



- i.
- b. New punch down panels should be installed
- c. Existing wiring from old hanging rack punched down into new panels.
- d. Splice Ethernet wires that will not reach to new rack, or run brand new wires.
- e. Fiber Junction Box is located 3 feet to the right of the hanging rack. We will need a 20+ fiber cable running to new rack, to connect to one of our switches.
- f. Equipment to attach to rack (vendor winning this bid will mount equipment):
  - i. 2 - Cisco MS220-48LP switches are mounted to the front with each one weighing 8.47 pounds apiece.
  - ii. N1C battery backup units with battery pack systems attached are sitting on shelf below the rack, as the weight of these systems, created too much of a weight bearing load to mount on the rack, and would not have been safe to mount these heavy systems up that high.
    1. Two - N1C.LR1500 – Main Control units weighing 17 pounds each
      - a. Height - 3.4 inches (2U)
      - b. Width - 17.2 inches
      - c. Depth - 16.5 inches
      - d. Weight – 17 Pounds
    2. Two - N1C.L4850EBM2U battery packs.
      - a. Height - 3.5 inches (2U)
      - b. Width - 17.2 inches
      - c. Depth – 24.8 inches
      - d. Weight – 62 Pounds
- g. Wire management hooks on side of rack.
- h. Power will be provided by KCIA to the new location

- i. Hanging rack properties:
  - i. The hanging rack sits 6 feet off the floor and is almost 50 inches tall. with the top of the rack at almost 11 feet.
  - ii. There are 6 punch down panels totaling with about 100 ports being utilized in the entire rack.
  - iii. Battery units are sitting on floor and not mounted on rack.



## **BIDDER QUALIFICATIONS:**

The proposer must be an established Distributor in business for at least five years, and shall provide a labor and parts warranty on all hardware and software for a period of at least three years from date of signed customer acceptance of the equipment. All Vendors submitting a proposal to this RFP, should provide references of clients whom they have installed similar components in. In addition, the Vendor should be a certified dealer of the technology proposed and have a Kansas/Missouri based office/support team in the area.

The Vendor will be chosen based on what KCIA feels is the best proposal. KCIA will pursue as much ERATE funding as possible to fund this project. The project startup and completion will be totally **contingent** upon on a **favorable** approval of funding from the ERATE program. Any agreement or contract with the awarded company shall state the condition listed.

A Vendor's expertise and knowledge in ERATE will be looked on highly in terms of selecting a package. The Vendor should list out any ineligible items that would not be covered under ERATE funding.

## **DETERMINING FACTORS FOR AWARDING THIS CONTRACT**

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a Vendor:

1. Cost (both initial and sustained, for annual services as well as for one-time district costs up-front) (40%)
2. Proposal preparation, thoroughness and responsiveness to this request for proposal. (10%)
3. Vendor's experience, overall installation, integration and maintenance capabilities based upon performance record and availability of sufficient high quality vendor personnel with the required skills and experience for the specific approach along with the market outlook of the manufacturer being proposed. (20%)
4. Client references and/or citations from prior installations where equal services have been provided for projects of similar size and scope along with the commitment of the vendor to work through the FCC eRate program (15%)
5. The extent to which the vendor's proposed solution fulfills KCIA's stated requirements as set out in this RFP. (15%)

\*\*KCIA may, at their discretion and without explanation to the prospective vendor's, at any time chose to discontinue this RFP without obligation to such prospective vendors.

### **Request for Proposal Schedule**

- RFP Offered: December 17, 2024
- Bid Closing and Public Opening:
  - **Friday, January 17, 2025 at 11:00 AM (CST)**
- Public openings at  
Kansas City International Academy  
414 Wallace Avenue,  
Kansas City, MO 64125
- School Board Approval: Tuesday, January, 28<sup>th</sup>, 2025
- Notification to Vendors of Selection: January 29<sup>th</sup>, 2025

### *Please Note:*

*Addendums, RFP updates, Q&A, along with other pertinent information will be posted in a google doc and shared and distributed to all interested vendors. Vendors must email Bruce Rehmer at: [brehmer@kcia.us](mailto:brehmer@kcia.us) to have access to this document. A email summary of the google doc will be sent out weekly.*