

**Board Meeting Minutes
KC International Academy
March 26, 2019 at 5:00pm**

Call to Order

The KC International Academy Board Meeting was called to order by Hal Havens at 5:23pm with a quorum.

Those Governing Board Members present: Ramsey Atieh, Hal Havens, Jan Jackson, and Jason Prosser.

Those Governing Board members absent: Michelle Carpenter and Pat Johnston.

Others Present: Steve Fleming, Bane Ballou, David Leone, Jennifer Wilson, Hannah VanAusdal, and Jessica Milbert. Also present was James Freeman, attorney with Swanson Bernard.

Motion by Hal Havens to adjourn into Executive Session pursuant to R.S.Mo. 610.021(1) at 5:23pm. Jason Prosser seconded. Roll call:

**Ramsey Atieh - yes
Hal Havens – yes
Jan Jackson – yes
Jason Prosser – yes**

Regular meeting reconvened at 5:32pm.

Welcome Guests

None

Approval of Agenda

Motion by Jason Prosser to approve the agenda as presented. Ramsey Atieh seconded. Motion carried unanimously.

Approval of Minutes

Motion by Jason Prosser to approve the February 26, 2019, minutes as presented. Ramsey Atieh seconded. Motion carried unanimously.

Open Forum/New Business:

None

Finance Report:

- The Board reviewed the February monthly financial reports

Motion by Jan Jackson to approve the February 2019 financial report. Ramsey Atieh seconded. Motion carried unanimously.

Motion by Ramsey Atieh to approve the February 2019 check register. Jason Prosser seconded. Motion carried unanimously.

Superintendent's Report:

- Dr. Fleming reported the State Board of Education approved KCIA's 5-year charter renewal at their meeting earlier that day.

- Jessica Milbert reviewed Attuned Education Partners' reports on KCIA's Strategic Plan and School Goals, noting how KCIA is responding/addressing.

Motion by Ramsey Atieh to approve revisions to the Strategic Plan/Goals. Jan Jackson seconded. Motion carried unanimously.

- Dr. Leone presented the 2019-20 salary schedule. He noted the first 3 steps are "ghosted," so a first year teacher would be placed in column BA, step 4.

Motion by Jason Prosser to approve the 2019-20 salary schedule as presented. Jan Jackson seconded Motion carried unanimously.

- Dr. Leone noted we have had 12 snows days, 9 of which have to be made up. The last day of school will be May 31, 2019. Summer school will run for 15 days, from June 3 to June 21, 2019.

Motion by Hal Havens to approve the calendar revisions. Jason Prosser seconded. Motion carried unanimously.

- Dr. Fleming shared the current personnel report – appointments and resignations.

Motion by Jan Jackson to approve the personnel report as presented. Ramsey Atieh seconded. Motion carried unanimously.

- Jennifer Wilson reported on attendance and enrollment – current enrollment is 628; 90/90 is at 87.9%. She is working on incentives for students around 90% to get/stay above 90%. Re-enrollment has begun for FY20, with 365 students completing the process so far. She will continue to send reminders to parents and students, along with holding an enrollment fair, mailing reminder post cards, and placing ads in *Northeast News*. Open enrollment applications are due by May 14, 2019. A lottery system will be used if more kids apply than there are seats.
- Dr. Leone reported for elementary and middle school that the focus is on increasing attendance and getting ready for MAP testing (late April/early May). 8th grade graduation will be May 30, 2019, in St. Mary's gymnasium. The middle school counselor continues to work with 8th graders to enroll in high school.


President's Report

- Hal Havens estimates the cost to repair the gym ceiling will be \$35,000-\$45,000. He presented a proposal from Jantsch Architects to determine the scope of work needed for a fee of \$4,200.

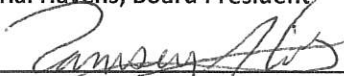
Motion by Hal Havens to approve the proposal from Jantsch Architects to determine the scope of work needed to repair the gym ceiling for a fee of \$4,200. Ramsey Atieh seconded. Motion carried unanimously.

Motion by Hal Havens to adjourn at 6:20pm. Jason Prosser seconded. Motion carried unanimously.

Next regular meeting is April 23, 2019 at 5:00pm.



Hal Havens, Board President



Ramsey Atieh, Board Secretary



Bane Ballou, Records Custodian