

**Board Meeting Minutes
KC International Academy
June 25, 2019 at 12:00pm**

Call to Order

The KC International Academy Board Meeting was called to order by Hal Havens at 12:01pm with a quorum.

Those Governing Board Members present: Ramsey Atieh, Hal Havens, Jan Jackson, Pat Johnston, and Jason Prosser.

Those Governing Board members absent: Michelle Carpenter.

Others Present: Steve Fleming, Bane Ballou, David Leone, and Jennifer Wilson. Also present were Paul Greenwood with EdOps, Scott Hefner with Bukaty Companies, and James Freeman, attorney with Swanson Bernard.

Welcome Guests

None

Approval of Agenda

Motion by Pat Johnston to approve the agenda as presented. Jason Prosser seconded. Motion carried unanimously.

Approval of Minutes / Affirm Motions

Motion by Pat Johnston to adopt, ratify, and affirm all prior motions made at the May 22, 2019 regular meeting as reflected in the minutes of the meeting and all acts taken by the officers and administration of KC International Academy in furtherance of each such motion. Jan Jackson seconded. Motion carried unanimously.

Motion by Pat Johnston to amend the above motion to include May 22, 2019 executive session motions. Jan Jackson seconded. Motion carried unanimously.

Open Forum/New Business:

None

Finance Report:

- Paul Greenwood reviewed the May 2019 monthly financial reports.

Motion by Pat Johnston to approve the May 2019 financial report. Ramsey Atieh seconded. Motion carried unanimously.

Motion by Jason Prosser to approve the May 2019 check register. Pat Johnston seconded. Motion carried unanimously.

2019-20 Final Budget

- Paul Greenwood reviewed the FY20 budget in detail.

Motion by Pat Johnston to approve the 2019-20 budget as presented with the addition of an extraordinary expense to renovate the gym ceiling due to student safety concerns per the current bid in the amount of \$78,893. Jan Jackson seconded. Motion carried unanimously.

Superintendent's Report:

- Scott Hefner with Bukaty Companies presented employee benefits renewals. A 1.2% increase was received from Blue Cross Blue Shield for medical. BCBS will provide medical, dental and vision coverages. Group life, voluntary life, voluntary short and long-term disability plans will be offered by Mutual of Omaha.

Motion by Pat Johnston to approve the employer contribution rate of \$430 per employee per month towards medical. Jan Jackson seconded. Motion carried unanimously.

- CBIZ provided business insurance renewals.

Motion by Pat Johnston to approve the business insurance renewals as presented. Ramsey Atieh seconded. Motion carried unanimously.

- The Board reviewed the Statement of Work for Finance and Accounting Services for FY20 from EdOps.

Motion by Pat Johnston to retain EdOps for the 2019-20 school year. Jan Jackson seconded. Motion carried unanimously.

- The Board reviewed the UCM Charter Agreement.

Motion by Ramsey Atieh to approve the UCM Charter Agreement as presented. Pat Johnston seconded. Motion carried unanimously.

- School Smart KC has engaged Charter Board Partners (CBP) to deliver a Board Effectiveness Diagnostic (BED) to help assess needs and identify areas of improvement. CBP is asking the Board to participate in an online self-assessment survey. The Board will receive the survey via email.
- Interior doors will be replaced over the summer on the 2nd and 3rd floors, as well as some other areas. Three bids were received. Greg's Lock will replace 32 doors for approximately \$18,000. Jin Kim will paint the doors. Mr. Kim presented a bid of \$17,600 to retouch paint throughout the building. Door replacement and painting is included in the budget approved earlier in the meeting, so no additional motion is needed. Mr. Kim also presented a bid of \$63,100 to paint the exterior stone on the back of the building, but that amount is not budgeted.
- Dr. Fleming shared the current personnel report – appointments and resignations.

Motion by Pat Johnston to approve the personnel report as presented. Ramsey Atieh seconded. Motion carried unanimously.

- Jennifer Wilson reported on attendance and enrollment – summer school enrollment was approximately 360 compared to 330 last summer. FY19 90/90 ended at 88.8% with ADA of 590. Next year enrollment is currently 664 with a target of 675.
- The annual election of Board officers was held with nominations as follows:
 - President – Hal Havens
 - Vice President – Michelle Carpenter
 - Treasurer – Jason Prosser

- Secretary – Ramsey Atieh

Motion by Pat Johnston to approve the nominations as presented. Jan Jackson seconded. Motion carried unanimously.

President's Report

- Hal Havens is having a civil engineer create drawings to get a permit for a sidewalk between the playground and soccer field. Pat Johnston will contact an engineer about the south parking lot retaining wall.

Motion by Pat Johnston to adjourn into Executive Session pursuant to R.S.Mo. 610.021(1) at 1:30pm. Jan Jackson seconded. Roll call:

Ramsey Atieh – yes

Hal Havens – yes

Jan Jackson – yes

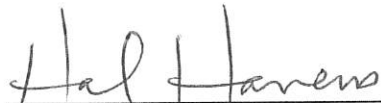
Pat Johnston – yes

Jason Prosser - yes

Regular meeting reconvened at 1:50pm.

Motion by Pat Johnston to adjourn at 1:50pm. Jan Jackson seconded. Motion carried unanimously.

Due to scheduling conflicts, the next regular meeting will be the 5th Tuesday, July 30, 2019, at 12:00pm



Hal Havens, Board President



Ramsey Atieh, Board Secretary



Bane Ballou, Records Custodian