

**Board Meeting Minutes
KC International Academy
April 30, 2019 at 5:00pm**

Call to Order

The KC International Academy Board Meeting was called to order by Hal Havens at 5:01pm with a quorum.

Those Governing Board Members present: Michelle Carpenter, Hal Havens, Pat Johnston, and Jason Prosser.

Those Governing Board members absent: Ramsey Atieh and Jan Jackson.

Others Present: Steve Fleming, Bane Ballou, David Leone, Jennifer Wilson, Hannah VanAusdal, and Jessica Milbert. Also present were James Freeman, attorney with Swanson Bernard, and Paul Greenwood with EdOps.

Welcome Guests

None

Approval of Agenda

Motion by Michelle Carpenter to approve the agenda as presented. Pat Johnston seconded. Motion carried unanimously.

Approval of Minutes

Motion by Hal Havens to approve the March 26, 2019, minutes as presented. Jason Prosser seconded. Motion carried unanimously.

Open Forum/New Business:

None

Finance Report:

- Paul Greenwood reviewed the March 2019 monthly financial reports and preliminary 2019-20 budget. The final 2019-20 budget will be presented to the Board in June.

Motion by Pat Johnston to approve the March 2019 financial report. Michelle Carpenter seconded. Motion carried unanimously.

Motion by Jason Prosser to approve the March 2019 check register. Pat Johnston seconded. Motion carried unanimously.

Sunshine Law Refresher

James Freeman presented an annual Sunshine Law update/refresher.

Superintendent's Report:

- MAP testing began on April 29 for the middle school and will begin next week for the elementary.
- The location for 8th grade graduation has been changed to the KCIA gym. Graduation will be May 30 at 6:00pm.
- The last day of school will be a half day on May 31.

- Summer school dates are June 3-21. There are 365 kids currently enrolled.
- Dr. Fleming shared the current personnel report – appointments and resignations.

Motion by Hal Havens to approve the personnel report as presented. Michelle Carpenter seconded. Motion carried unanimously.

- Dr. Fleming recommended a 2.5% increase for support and administrative staff compensation and a 6.84% increase for the assistant superintendent/middle school principal for 2019-20.

Motion by Michelle Carpenter to approve the salary increases as presented. Pat Johnston seconded. Motion carried unanimously.

- Jennifer Wilson reported on attendance and enrollment – current enrollment is 627; 90/90 is at 87.7%. Next year enrollment is currently 620, which is 30-40 above this time last year, with a goal of 644. A lottery was not needed.
- Jennifer Wilson will continue student recruitment efforts, along with holding family orientations.
- A \$750,000 3 year grant application was submitted to School Smart KC. SSKC Board will meet in June to decide if KCIA will be awarded the grant.
- Proposals for janitorial services were received from City Wide, Cleaning Connection, and JaniKing. Administration recommends Cleaning Connection for a cost of \$359.00 per day.

Motion by Michelle Carpenter to accept the proposal from Cleaning Connection. Pat Johnston seconded. Motion carried unanimously.

- Proposals for transportation services were received from Apple Bus Company, First Student, and KC Premier. Administration recommends First Student for a cost of \$288.40 per bus.

Motion by Pat Johnston to accept the proposal from First Student. Jason Prosser seconded. Motion carried unanimously.

- Proposals for employee benefits broker services were received from Bukaty Companies and CBIZ. Administration recommends Bukaty with a 4% commission.

Motion by Pat Johnston to accept the proposal from Bukaty Companies. Hal Havens seconded. Motion carried 3-0 with Jason Prosser abstaining.

- Proposals for property and casualty broker services were received from CBIZ and GM Peters. Administration recommends CBIZ on a commission basis.

Motion by Hal Havens to accept the proposal from CBIZ. Pat Johnston seconded. Motion carried unanimously.

- Elementary and middle school focus is MAP testing!

President's Report

- James Freeman asked the Board to approve the negotiated settlements to Flex Build subcontractors with lien rights. All were settled at 90% with the exception of Access Elevator and Lift Inc., which was settled at 95%. In addition, he asked the Board to approve the repayment agreement with Flex Build.

Motion by Pat Johnston to approve the settlement agreement with H&S Electric for \$8,462.60. Michelle Carpenter seconded. Motion carried unanimously.

Motion by Pat Johnston to approve the settlement agreement with Abbey-Simmons Co. for \$15,295.50. Hal Havens seconded. Motion carried unanimously.

Motion by Michelle Carpenter to approve the settlement agreement with BC Hardscapes for \$37,840.50. Hal Havens seconded. Motion carried unanimously.

Motion by Hal Havens to approve the settlement agreement with Access Elevator and Lift Inc. for \$22,562.50. Michelle Carpenter seconded. Motion carried unanimously.

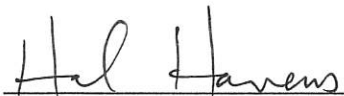
Motion by Hal Havens to approve the settlement agreement with Bartec Construction for \$17,965.80. Michelle Carpenter seconded. Motion carried unanimously.

Motion by Hal Havens to approve the settlement agreement with Van's Fence LLC for \$8,181.00. Michelle Carpenter seconded. Motion carried unanimously.

Motion by Hal Havens to approve the repayment agreement with Flex Build for \$80,391.00 plus interest. Michelle Carpenter seconded. Motion carried unanimously.

Motion by Michelle Carpenter to adjourn at 6:07pm. Pat Johnston seconded. Motion carried unanimously.

Due to scheduling conflicts, the next regular meeting will be Wednesday, May 22, 2019, at 5:00pm



Hal Havens, Board President



Ramsey Atieh, Board Secretary



Bane Ballou, Records Custodian