

**Board Meeting Minutes  
KC International Academy  
February 26, 2019 at 5:00pm**

**Call to Order**

The KC International Academy Board Meeting was called to order by Hal Havens at 5:03pm with a quorum.

Those Governing Board Members present: Michelle Carpenter, Hal Havens, Jan Jackson, and Jason Prosser.

Those Governing Board members absent: Ramsey Atieh and Pat Johnston.

Others Present: Steve Fleming, Bane Ballou, David Leone, Jennifer Wilson, Hannah VanAusdal, Daisy Myrick, and Jessica Milbert. Also present was James Freeman, attorney with Swanson Bernard.

**Welcome Guests**

None

**Approval of Agenda**

**Motion by Hal Havens to approve the agenda as presented. Jan Jackson seconded. Motion carried unanimously.**

**Approval of Minutes**

**Motion by Michelle Carpenter to approve the January 29, 2019, minutes as presented. Jason Prosser seconded. Motion carried unanimously.**

**Open Forum/New Business:**

None

**Finance Report:**

- The Board reviewed the January monthly financial reports

**Motion by Jason Prosser to approve the January 2019 financial report. Hal Havens seconded. Motion carried unanimously.**

**Motion by Jason Prosser to approve the January 2019 check register. Michelle Carpenter seconded. Motion carried unanimously.**

**Superintendent's Report:**

- Daisy Myrick reviewed Strategic Plan and School Goals progress, noting 10 of 14 objectives were met, with additional 4 objectives being on-going. She indicated 5 of the current objectives needs to be revised per the revision notes in the progress report. The report will be brought back for approval at the March 26, 2019 meeting.
- Dr. Leone reviewed the proposed 2019-20 school calendar. Starting in 19-20, there is no longer a specific number of days requirement, but students must attend at least 1044 hours. The proposed calendar includes 175 student contact days and 1118 hours. Although it does not include any early release for PD, it does include early dismissal every Wednesday (students will be dismissed 1 hour early) and half-day early release in October before parent-teacher conferences, the day before Christmas break, and the last day of school. Spring break is the same as Kansas City Public Schools.

**Motion by Hal Havens to approve the 2019-20 school calendar as presented. Jan Jackson seconded Motion carried unanimously.**

- Dr. Leone noted as of today, we have had 10 snow days, 8 of which have to be made up. The tentative last day of school is May 30, 2019, the Thursday after Memorial Day, with summer school starting on June 3, 2019. Dr. Leone and Mrs. Wilson are researching the ability to “stack” summer school hours, meaning grades K-5 will go at least 60 hours, and grades 6-8 will go at least 60 hours, in order to meet the 120 hour minimum requirement. The drawback to “stacking” is potential loss of approximately \$90,000 in Basic Funding revenue. If we went the normal 19 days, summer school would continue until the end of June. The plan is to go 3 weeks (15 days), ending June 21, 2019.
- Dr. Fleming noted KCIA’s charter renewal application will go before the State Board on March 26, 2019.
- Dr. Fleming shared the current personnel report – appointments and resignations.

**Motion by Michelle Carpenter to approve the personnel report as presented. Jan Jackson seconded. Motion carried unanimously.**

- Dr. Fleming advised 13 candidates were interviewed for the Assistant Elementary Principal position, with 3 returning for a second interview with the administrative team. Recommendation to hire Courtney Minnich, current 3<sup>rd</sup>-5<sup>th</sup> grade instructional coach, as the 2019-20 Assistant Elementary Principal. The main focus of the position will be instructional leadership and sharing of both evaluation responsibilities and student discipline.

**Motion by Jan Jackson to approve the hiring of Courtney Minnich as the 2019-20 Assistant Elementary Principal. Jason Prosser seconded. Motion carried unanimously.**

- Jennifer Wilson reported on attendance and enrollment – current enrollment is 632; overall ADA is 95.2% compared to 95.4% at the end of January. Enrollment has begun for FY20, and we may be getting close to needing a lottery system. Transitional Kindergarten students will be taking a kindergarten readiness test, with the possibility of a couple of them being ready to move into 1<sup>st</sup> grade. There are currently 10 kids on the 19-20 TK wait list.
- Hannah VanAusdal gave an elementary update. ACCESS testing for EL students concluded today. Teachers are getting additional release time with instructional coaches to focus on math curriculum. Spring Girls on the Run started today. STUCO took a field trip to a nursing home last week where students read and played cards with residents.
- Dr. Leone gave a middle school update. The middle school counselor has been helping 8<sup>th</sup> graders enroll in high school. To date, 8 students have applied for and qualified to attend Lincoln Prep, with the hope to get to 10. Three students have been accepted at Frontier, 3 have auditioned at Paseo, and 12 have applied for Cristo Rey. Guadalupe Center has a lottery system. KCIA will officially join MSHSAA this spring and will initially participate in cross country and soccer, with the hope of eventually adding band. STUCO held a Valentine’s Day dance.

**President’s Report**

- Hal Havens said FY19 projects are essentially done. For FY20, he’d like to bid out the gym ceiling. He estimates the cost to be around \$35,000.

Motion by Michelle Carpenter to adjourn into Executive Session pursuant to R.S.Mo. 610.021(1) at 5:45pm.  
Jason Prosser seconded. Roll call:

Michelle Carpenter - yes  
Hal Havens – yes  
Jan Jackson – yes  
Jason Prosser – yes

Regular meeting reconvened at 6:15pm.

Motion by Hal Havens to adjourn at 6:15pm. Jan Jackson seconded. Motion carried unanimously.

Next, regular meeting is March 26, 2019 at 5:00pm.

  
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Hal Havens, Board President

  
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Ramsey Atieh, Board Secretary

  
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Bane Ballou, Records Custodian