

**Board Meeting Minutes
KC International Academy
September 25, 2018 at 5:00pm**

Call to Order

The KC International Academy Board Meeting was called to order by Michelle Carpenter at 5:04pm, with a quorum.

Those Governing Board Members present: Michelle Carpenter, Pat Johnston, Jan Jackson, and Jason Prosser.

Those Governing Board members absent: Ramsey Atieh and Hal Havens.

Others Present: Steve Fleming, Bane Ballou, David Leone, Jennifer Wilson, Hannah VanAusdal, and Nikki Snyder. Also present were Paul Greenwood with EdOps and James Freeman, KCIA attorney.

Approval of Agenda

Motion by Pat Johnston to approve the agenda, as revised, moving the President's Report to after the Finance Report. Jason Prosser seconded. Motion carried unanimously.

Approval of Minutes

Motion by Pat Johnson to approve the August 28, 2018 minutes, as presented. Jason Prosser seconded. Motion carried unanimously.

Open Forum/New Business:

None

Finance Report:

- Paul Greenwood reviewed the monthly financial report.

Motion by Jason Prosser to approve the August 2018 check register. Pat Johnston seconded. Motion carried unanimously.

Motion by Jason Prosser to approve the financial report. Pat Johnston seconded. Motion carried unanimously.

- James Freeman handed out copies of the Conflict of Interest policy for each Board member to review/sign.

President's Report

- James Freeman presented the Sunshine Law Corporate Resolution for review/adoption.

Motion by Pat Johnston to adopt the Sunshine Law Corporate Resolution. Jan Jackson seconded. Motion carried unanimously.

- James Freeman presented the Board of Directors Terms of Office Corporate Resolution for review/adoption.

Motion by Pat Johnston to adopt the Board of Directors Terms of Office Corporate Resolution. Jason Prosser seconded. Motion carried unanimously.

- James Freeman presented the Record Custodian Corporate Resolution for review/adoption.

Motion by Pat Johnston to adopt the Record Custodian Corporate Resolution. Jan Jackson seconded. Motion carried unanimously.

- James Freeman presented redlined Amended Bylaws for review/adoption.

Motion by Pat Johnston to adopt the Amended Bylaws. Jason Prosser seconded. Motion carried unanimously.

Superintendent's Report:

- Jennifer Wilson reported on attendance and enrollment – 625 currently enrolled; current 90/90 is 91.2%; FY18 90/90 is anticipated to be 92.6%, so all 10 APR points should be received.
- Annually, the Board must designate a Homeless Liaison, Foster Care Coordinator, and ELL Coordinator.

Motion by Pat Johnston to designate the Director of Student Services as the Homeless Liaison. Jason Prosser seconded. Motion carried unanimously.

Motion by Pat Johnston to designate the Social Worker as the Foster Care Coordinator. Jason Prosser seconded. Motion carried unanimously.

Motion by Pat Johnston to designate the ELL Coordinator as the ELL Coordinator. Jan Jackson seconded. Motion carried unanimously.

- Dr. Leone shared with the Board he is reviewing the application for KCIA to become an affiliate member of the Missouri State High School Activities Association (MSHAA). Affiliate members can choose the activities they participate in. He is initially looking at cross country, volleyball, and basketball.
- Nikki Snyder gave an update on volunteers and upcoming parent involvement events.
- MCPSA Conference is October 3-5, 2018. Board members registered are: Ramsey Atieh, Michelle Carpenter, Hal Havens, Jan Jackson, and Pat Johnston.
- Dr. Leone shared middle school is going well.
- Hannah VanAusdal gave an elementary school update. ClearTouch boards have been installed in Transitional Kindergarten through 4th grade and have had a positive impact on teacher collaboration and student engagement.
- Dr. Fleming shared the charter renewal meeting will be October 1, 2018, at 10am. UCM will take a recommendation to their Board of Governors for approval.

- **Motion by Pat Johnston to adjourn at 6:25pm. Jason Prosser seconded. Motion carried unanimously.**

Next regular meeting is October 23, 2018 at 5:00pm.