

**Board Meeting Minutes  
KC International Academy  
December 12, 2018 at 5:00pm**

**Call to Order**

The KC International Academy Board Meeting was called to order by Hal Havens at 5:08pm, with a quorum.

Those Governing Board Members present: Ramsey Atieh, Michelle Carpenter, Hal Havens, Jan Jackson, and Pat Johnston.

Those Governing Board members absent: Jason Prosser

Others Present: Steve Fleming, Bane Ballou, David Leone, Jennifer Wilson, Hannah VanAusdal, and Jessica Milbert. Also present was Paul Greenwood with EdOps and Clark Hanner with Marr & Co.

**Approval of Agenda**

**Motion by Pat Johnston to approve the agenda as presented. Jan Jackson seconded. Motion carried unanimously.**

**Approval of Minutes**

**Motion by Pat Johnston to approve the October 23, 2018, minutes as presented. Michelle Carpenter seconded. Motion carried unanimously.**

**Open Forum/New Business:**

None

**Audit Report:**

- Clark Hanner with Marr & Co. reviewed the audit for the year ended June 30, 2018.

**Motion by Michelle Carpenter to approve the audit for the year ended June 30, 2018. Jan Jackson seconded. Motion carried unanimously.**

**Finance Report:**

- Paul Greenwood reviewed the October and November monthly financial reports.

**Motion by Pat Johnston to approve the October 2018 check register. Jan Jackson seconded. Motion carried unanimously.**

**Motion by Pat Johnston to approve the October financial report. Jan Jackson seconded. Motion carried unanimously.**

**Motion by Pat Johnston to approve the November 2018 check register. Jan Jackson seconded. Motion carried unanimously.**

**Motion by Pat Johnston to approve the November financial report. Ramsey Atieh seconded. Motion carried unanimously.**

### **Superintendent's Report:**

- Jessica Milbert gave a Curriculum & Instruction update. She advised students will take two assessments this year, reading and math. She reviewed reading and Star Math data. She noted KCIA is 1 of 3 Missouri schools partnering with Achievement Network, a nonprofit dedicated to educational equity and excellence for every student. ANet provides assessments that will be used to drive instruction to help students prepare for MAP testing.
- Jennifer Wilson shared FY18 MAP results and preliminary APR results. She explained how MAP results and other factors are used in the APR calculation.
- Due to no school/snow days on November 26-28, 2018, Dr. Leone asked that February 15, 2019, be changed from a teacher in-service day to a student attendance day to serve as make-up for one day. The other 2 days will be made up at year end.

**Motion by Pat Johnston to approve the 2018-19 school calendar as modified. Ramsey Atieh seconded. Motion carried unanimously.**

- School Smart KC is a group that offers financial support to charters to help eliminate the achievement gap. They have already given \$75,000 for math curriculum and ANet membership and have indicated they want to get more involved with KCIA. They will be doing an internal audit in January 2019 to assess needs.
- The "Show Me KC" schools tour visited on December 6, 2018. This tour allows parents and community members the opportunity to visit KC schools.
- Dr. Fleming shared the current personnel report – appointments and resignations.

**Motion by Michelle Carpenter to approve the personnel report as presented. Jan Jackson seconded. Motion carried unanimously.**

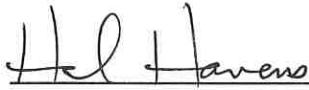
- Jennifer Wilson reported on attendance and enrollment – current enrollment is 645; current ADA is 95%; November 90/90 was 88.7%.
- Dr. Fleming shared a letter from Vici Hughes indicating the UCM Board of Governors approved KCIA's charter renewal for a 5-year term, beginning July 1, 2019, and ending June 30, 2024. Next step is approval by the State Board of Education, which is estimated to be February 2019.
- Dr. Leone noted middle school is looking forward to next Wednesday, December 19.
- Hannah VanAusdal gave an elementary school update. STUCO collected canned goods and got to deliver them to Harvesters. The elementary choir performed at Crown Center on December 20.
- Dr. Fleming asked for Board support to add two positions for FY20, and Athletic Director (stipend to current staff member) and an Assistant Elementary Principal.

**President's Report**

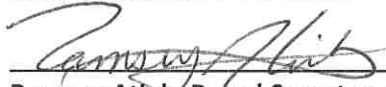
- Hal Havens said there are a few punch list items to complete for the interior project. For the soccer field/basketball court project, the sidewalk at the street still needs to be completed and the sewer issue is still not resolved. He advised Flex Build has not been paying their subs. Flex Build indicated they would have the issue resolved by end of week. Our contract with Flex Build has been sent to our attorney to see if we can pay the subs directly from retainage.

**Motion by Michelle Carpenter to adjourn at 6:33pm. Jan Jackson seconded. Motion carried unanimously.**

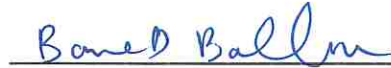
**Next regular meeting is January 22, 2019 at 5:00pm.**



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Hal Havens, Board President



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Ramsey Atieh, Board Secretary



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Bane Ballou, Records Custodian